

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

**FINAL**

November 4, 2013 Meeting Minutes

4:00 p.m., Public Hearing Room, DEP, Trenton

**Board Members:**

***Present:***

Jorge Berkowitz  
Philip Brilliant  
Joann Held  
Christopher Motta  
Karl Muessig  
Mark Pedersen  
Michael Pisauro  
Constantine Tsentas  
Ira Whitman

***Absent:***

Lawra Dodge  
Richard Dewling

***Others Present:***

Board Secretary Karen Hershey  
DAG Kimberly Hahn  
Board Staff Dana Haymes  
Executive Assistant David Haymes

***Proceedings:***

- **Meeting called to Order at 4:06 by Chairman Pedersen**
- **Statement by Chairman Pedersen that adequate notice of the meeting was provided pursuant to the Open Public Meetings Act**
- **Roll Call**
- **Approval of the October 7, 2013 Meeting Minutes**

- Motion by Constantine Tsentas to approve October 7, 2013 minutes. Motion seconded by Joann Held. Phil Brilliant abstained. Remainder of those present voted Yes. Motion carried.

- **Report of Chairman Pedersen**

Applications to fill two vacant seats on Board have been forwarded to Commissioner's Office.

- **Report of the Audit Committee - Phil Brilliant**

Phil Brilliant reported that the Committee has completed two audits from June 2013:

Sandra Millward 580655  
Nazmi Talimcioglu 582348

The names of five LSRPs to be audited in November were picked today.

- **Report of the Continuing Education Committee – Constantine Tsentas reported in the absence of Lawra Dodge**

Constantine Tsentas reported that the Continue Education Committee has reviewed and recommends for approval one application for approval of CECs:

LSRP Ethics - Definition, Understanding and Examples offered by the LSRPA for 3 Ethics CECs.

Motion by Constantine Tsentas to approve the course listed above. Motion seconded by Karl Muessig. Jorge Berkowitz abstained. Remainder of those present voted Yes. Motion carried.

- **Report of the Finance Committee - Richard Dewling (absent)**

No Report.

- **Report of the Licensure Committee - Ira Whitman**

Ira Whitman reported that thus far, Wayne Howitz has received two applications from those seeking to sit for the exam on March 19, 2014.

- **Report of the Outreach Committee - Christopher Motta**

No Report.

- **Report of the Rulemaking Committee - Joann Held**

Joann Held reported that the Committee is close to finalizing outstanding issues and preparing the final draft of the rule.

- **Report of the Ad Hoc Committee on Document Retention - Joann Held**

Joann Held reported that the Ad Hoc Committee has not met since the last Board meeting.

- **Report of the Ad Hoc Committee on Confidentiality and Release of Public Information – Mike Pisauro**

Mike Pisauro reported that he is awaiting responses from his Committee on a document he sent to them for review.

- **Report of the Professional Conduct Committee - Jorge Berkowitz**

Motion by Jorge Berkowitz to enter into Closed Session to discuss a disciplinary matter. Motion seconded by Phil Brilliant. All present voted Yes.

Following return from Closed Session Jorge Berkowitz made a motion to accept the withdrawal of the complaint by the complainant in Complaint #003-2013 and accordingly, dismiss the action. Motion seconded by Michael Pisauro.

Roll Call vote as follows:

Berkowitz - Yes  
Brilliant - Yes  
Dewling - Absent  
Dodge - Absent  
Held - Yes  
Motta - Yes  
Muessig - Yes  
Pedersen-Yes  
Pisauro - Yes  
Tsentas - Yes  
Whitman – Yes

Motion carried.

Motion by Jorge Berkowitz to dismiss Complaint #005-2013. Motion seconded by Joann Held.

Roll Call vote as follows:

Berkowitz - Yes  
Brilliant - Yes  
Dewling - Absent  
Dodge - Absent  
Held - Yes  
Motta - Yes  
Muessig - Yes  
Pedersen-Yes  
Pisauro - Yes  
Tsentas - Yes  
Whitman – Yes

Motion carried.

- **Ongoing Business:**

Meeting dates established and hearing room reserved for first half of 2014. Motion by Joann Held to accept dates. Motion seconded by Michael Pisauro. All present voted yes. Motion carried.

- **New Business:**

Motion by Jorge Berkowitz to form Ad Hoc Committee for purpose of recommending amendments to SRRA pertaining solely to the role of the Board as established in SRRA. Motion seconded by Joann Held.

Roll Call vote as follows:

Berkowitz - Yes  
Brilliant - No  
Dewling - Absent  
Dodge - Absent  
Held - Yes  
Motta - Yes  
Muessig - Abstain  
Pedersen-Yes  
Pisauro - Yes  
Tsentas - Yes  
Whitman – Yes

Motion carried.

Jorge Berkowitz, Ira Whitman, Michael Pisauro and Joann Held volunteered to serve as members of the Ad Hoc Committee. Michael Pisauro will serve as the Chair.

- **Second Monday Meeting Discussion: November 18, 2013**

Motion by Constantine Tsentas to not hold a meeting on November 18, 2013. Motion seconded by Michael Pisauro. All present voted yes.

- **Public Comment:**

Kathy Stetser, LSRPA. Regarding Continuing Education, she conveyed the recommendation of the LSRPA that the Board consider allowing providers to award partial credit if someone comes late to a course. The LSRPA requests that the Board provide guidance to those offering courses on this topic. At the request of the Board she will ask the LSRPA to send a written request to the Board.

With respect to courses approved for qualifying to take the LSRP examination, the LSRP Basics course to be held January 22, 2014 is the single remaining opportunity to take a course to qualify prior to the application deadline of January 24, 2014. The LSRPA wants to know if the NJDEP will hold this course at other times. At the request of the Board, she will ask the LSRPA to send a written request to the NJDEP.

JoAnn Pinkham is a concerned citizen in Jackson Township. She stated her concerns about an illegal landfill in Jackson, Ocean County, and the remediation of it. Chairman Pedersen conveyed to Ms. Pinkham that the subject matter of her comments are outside the Board's authority and jurisdiction; however, he indicated that a member of his staff in SRP is familiar with the matter and will discuss with her outside of the Board meeting.

- Motion to adjourn by Jorge Berkowitz.  
The meeting adjourned at 6:01 pm.